**SADDLEWORTH PARISH COUNCIL NEIGHBOURHOOD PLAN**

**MEETING THURSDAY 30TH JUNE 2016**

**Cllr Barbara Beeley Elizabeth Dryden-Stuart, Oldham Council**

**Pam Bailey Georgina Brownridge, Oldham Council**

**Apologies were received from Ian Fullilove, Peak Park Planning Authority**

**Timescales**

* 8 July 2016: Earliest date report can be approved to seek delegated approval to consult on designated neighbourhood area. Oldham Council to arrange approval.
* Mid-August to end September 2016 (to allow for summer holidays): Consultation on Neighbourhood Plan designation area (6 weeks)
* October 2016: Consider comments
* Mid October – Mid November – Prepare report and seek approval to designate the Neighbourhood Plan area (within statutory timescales).
* Mid November: Designated Neighbourhood Plan area
* From mid-November: Prepare a draft Neighbourhood Plan

**Consultation methods**

Oldham Council’s Strategic Planning Team will carry out consultation in line with the Council’s Statement of Community Involvement (SCI) <http://www.oldham.gov.uk/downloads/file/4141/statement_of_community_involvement>.

In line with this the Council will:

* Prepare a Public Notice outlining details of the area application. This will be published in the Oldham Chronicle;
* Prepare a press release outlining details of the area application;
* Publish details of the consultation on the council’s website / Limehouse consultation portal;
* Make copies of the area application consultation available at deposit points (public libraries and planning reception); and
* Details of the area application consultation will be sent to everybody on Strategic Planning’s Mailing list, including Statutory Consultees, Oldham Council Councillors, Oldham Partnership by email or letter.

In addition Oldham Council will seek to:

* Use social media to advertise the area application;
* Be available for District Partnership meetings if required; and
* Send the Parish Council wording and Public Notice to circulate to local community groups.

The Parish Council will also advertise the consultation through the Parish Council and Community Associations Forum, Saddleworth Monthly and the Saddleworth Independent. Pam Bailey will enquire about deadlines for these.

It is likely that, once the planning process starts, drop-in sessions will be required to brief the public and encourage them to participate in the process. Both Georgina and Elizabeth will assist at these sessions.

**Guidance**

The following guidance on Neighbourhood Planning is useful:

National Planning Policy Framework (NPPF) <https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/6077/2116950.pdf> There are references to neighbourhood planning throughout the framework and also a section at paragraphs 183 – 185

Planning Practice Guidance Neighbourhood Planning  <http://planningguidance.communities.gov.uk/blog/guidance/neighbourhood-planning/>

Planning Advisory Service (PAS) <http://www.pas.gov.uk/neighbourhood-planning;jsessionid=349AD45B0439B6520E6F2201D95C1ABE.tomcat1>

Locality  <http://locality.org.uk/projects/building-community/>

My community <http://mycommunity.org.uk/programme/neighbourhood-planning/>  there is a lot of information on here about grants and support.

From reading the guidance is that there is no set stage to apply for funding but you can only apply for funds that will be spent within the next 6 months (therefore you do not need to apply for the full £9000 immediately) or before the end of the financial year (31 March 2017), whichever is earliest. You can only apply for between £1,000 and £9,000. Unspent funds need to be returned. You cannot apply for funds retrospectively. Money cannot be used for volunteers or staff time, except for specialist consultants. Up to 4 applications may be submitted per group (although on average 2 applications are expected). The guidance is here

<http://mycommunity.org.uk/wp-content/uploads/2015/02/Guidance-notes-for-applicants_Neighbourhood-Planning_090216.pdf>

The Neighbourhood Planning (General) Regulations 2012:

<http://www.legislation.gov.uk/uksi/2012/637/contents/made>

The Neighbourhood Planning (General) )Amendment) Regulations 2014

<http://www.legislation.gov.uk/ukdsi/2014/9780111107584>

The Neighbourhood Planning (General) )Amendment) Regulations 2015:

<http://www.legislation.gov.uk/uksi/2015/20/pdfs/uksi_20150020_en.pdf>

**Other Greater Manchester Neighbourhood Plans:**

* Bolton: Blackrod Town Council have applied to Bolton Council for the designation of a Neighbourhood Area (consultation closed 20 June 2016)
* Rochdale: Littleborough Neighbourhood Forum are preparing a plan (consultation to designate the area was in 2013).
* Salford: Salford Seven Neighbourhood Development Plan is being prepared
* Stockport: Stockport Council refused the application from Woodford Community Council for the designation of the Woodford Neighbourhood Area, the council formally designated a smaller area as the Woodford Neighbourhood Area. Stockport has also received an application from Marple Civic Society to establish a neighbourhood Plan for Marple (December 2015).
* Trafford: Altrincham Town Centre Business Neighbourhood Plan and the Trafford Park Business Neighbourhood Plan are being prepared
* Wigan: There are currently two designated Neighbourhood Forums: Abram Ward Communities Together – Abram Neighbourhood Plan; and Standish Voice – Standish Neighbourhood Plan – both designated 2015.

Cheshire East also have lots of Neighbourhood Plans underway

<http://www.cheshireeast.gov.uk/planning/neighbourhood_plans/neighbourhood_planning.aspx>

In preparing the Neighbourhood Plan consideration of Oldham Council’s Local Plan and the Greater Manchester Spatial Framework, for which the next consultation will be Autumn 2016, need to be considered.